

Chemult R.F.P.D.
Board Meeting

Financial Report / Minutes /
Agenda

JULY 2023

AGENDA

Chemult Rural Fire Protection District

8/10/2023

Call the meeting to Order:

Pledge of Allegiance

Attendees:

Public Comment:

Approval of Minutes:

Treasurer's Report / Approval of Bills:

Chief's Report

Per Mike: #1551 is done, Turbo is in, Exhaust was cleaned and is ready

Ambulance Report:

Volunteer Association Report:

Safety Committee Report:

Grants:

Chipper Grant / Bob

Old Business:

New Business:

Time Sheet Accounting / Bob

Volunteers / Tanna

Resolution 23-02

Resolution 23-03

Motion adjourned at

Next Meeting – September 14, 2023 at 6:00 pm at the Chemult Fire Station

Minutes

Chemult Rural Fire Protection District

7/13/2023

Call the meeting to Order at 6:07 pm

Pledge of Allegiance

Attendees: Bob Holland, Mike Findley, Marjorie Findley, Tanna King Admin Asst.

Absent: Matt Hatfield, Debbie Shield, Rusty Shield Fire Chief

Public Comment: None

Approval of Minutes: Mike made a motion to accept the minutes as presented Marjorie 2nd – with a small correction – passed unanimously

Treasurer's Report / Approval of Bills: Marjorie made a motion to accept the financials as presented - Mike 2nd it – passed unanimously

Chief's Report – was absent this meeting – Mike gave us some information

4 Calls

1 Transport

Working with the volunteers to get them all ready –

Ambulance Report: Ambulances now have their 2023 licenses

Volunteer Association Report: Nothing

Safety Committee Report: Nothing

Grants: Chipper grant has been received – Bob spent the day in Salem at the State Fire Marshall's. Chipper will be \$60,000.00 some other monies for additional expenses. One thing that was not considered was the expenses, such as liability insurance, and maintenance when preparing the grant. At this time Bob does not think that the department will be able to make this program work, with lack of volunteers, and ongoing expenses. He would like to meet with RD from Walker Range to further discuss the options next week.

Bob spoke with Echo at Walker Range – regarding a governmental agency agreement – giving the chipper to Walker Range, they maintain the entire program. We would retain \$3,500.00 to help support and advertise the program to our local community.

Mike did express that he felt that we may lose a volunteer if we give this program up.

Motion to engage Walker Range with an IGA for the chipper funding - made by Marjorie - 2nd by Mike – passed unanimously

OFA \$10,000.00 Reimbursement grant for #1551

Wildlife Staffing Grant has been received

Old Business:

New Business:

Board Officers / Debbie – Board has decided to keep the positions the same.

Motion adjourned at 7:30 pm

Next Meeting – August 10, 2023 at 6:00 pm at the Chemult Fire Station

CHEMULT RURAL FIRE PROTECTION DISTRICT

Transaction List By Date
July 2023

TRANSACTION DATE	TRANSACTION TYPE	TRANSACTION NUMBER	NAME	MEMO	ACCOUNT NAME	ACCOUNT NAME	AMOUNT
07/01/2023	Bill	--	SAIF Corporation	--	Accounts Payable	Insurance Expense	\$1,048.90
07/01/2023	Bill	--	Special Districts Insurance Service	--	Accounts Payable	Recruitment & Retention	\$61.49
07/01/2023	Invoice	2023-113	[REDACTED]	--	Accounts Receivable	Ambulance Income	\$500.00
07/01/2023	Invoice	2023-114	[REDACTED]	--	Accounts Receivable	Ambulance Income	\$500.00
07/01/2023	Invoice	2023-069	[REDACTED]	--	Accounts Receivable	Ambulance Income	\$500.00
07/01/2023	Invoice	2023-070	[REDACTED]	--	Accounts Receivable	Ambulance Income	\$500.00
07/01/2023	Invoice	2023-22	Progressive Insurance	--	Accounts Receivable	--	\$4,050.00
07/01/2023	Invoice	2023-23A	Progressive Insurance	--	Accounts Receivable	--	\$4,050.00
07/01/2023	Invoice	2023-050	PacificSource Community Solutions	--	Accounts Receivable	--	\$4,200.00
07/02/2023	Tax Payment	8146	OR Department of Revenue	2023-05/01/2023-05/31/2023	Chemult Rural Fire Protection	OR Income Tax	-\$1,572.00
07/02/2023	Tax Payment	8145	IRS	Tax Payment for Period: 05/01/2023-05/31/2023	Chemult Rural Fire Protection	Federal Taxes (941/943/944)	-\$4,858.20
07/03/2023	Expense	Debit	Cardmember Service	--	Chemult Rural Fire Protection	Equipment Maintenance	-\$1,320.43
07/05/2023	Payroll Check	DD	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Direct Deposit Payable	--	\$2,815.25
07/05/2023	Payroll Check	DD	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Direct Deposit Payable	--	\$2,389.70
07/05/2023	Payroll Check	8145	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Chemult Rural Fire Protection	--	-\$274.73
07/05/2023	Payroll Check	DD	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Chemult Rural Fire Protection	Direct Deposit Payable	-\$2,815.25
07/05/2023	Payroll Check	DD	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Chemult Rural Fire Protection	Direct Deposit Payable	-\$2,389.70
07/05/2023	Payroll Check	DD	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Direct Deposit Payable	--	\$1,081.09
07/05/2023	Payroll Check	DD	[REDACTED]	Pay Period: 06/03/2023-07/02/2023	Chemult Rural Fire Protection	Direct Deposit Payable	-\$1,081.09
07/05/2023	Expense	Debit	World Pay	--	Chemult Rural Fire Protection	Office Supplies	-\$134.85
07/05/2023	Expense	Debit	Hunter Communications	--	Chemult Rural Fire Protection	Utilities - Phone-Internet	-\$187.90
07/05/2023	Expense	Debit	WECCO	--	Chemult Rural Fire Protection	Fire Department Fuel	-\$304.64
07/10/2023	Expense	Debit	Verizon Wireless	--	Chemult Rural Fire Protection	Utilities - Phone-Internet	-\$285.67
07/10/2023	Deposit	--	Klamath County	--	Chemult Rural Fire Protection	Tax Income	\$2,304.26
07/12/2023	Bill Payment (Check)	Debit	Cardmember Service	--	Chemult Rural Fire Protection	Accounts Payable	-\$1,083.88
07/12/2023	Deposit	--	State of Oregon Department of Forestry	--	Chemult Rural Fire Protection	2023 Wildfire Season Staffing	\$33,625.00
07/13/2023	Bill Payment (Check)	8147	DPP Alternative of Central Oregon	--	Chemult Rural Fire Protection	Accounts Payable	-\$675.00
07/13/2023	Bill Payment (Check)	8148	Norco	--	Chemult Rural Fire Protection	Accounts Payable	-\$156.04
07/13/2023	Bill Payment (Check)	8149	Life Assist	--	Chemult Rural Fire Protection	Accounts Payable	-\$547.56
07/13/2023	Bill Payment (Check)	8150	Marjorie Findley	--	Chemult Rural Fire Protection	Accounts Payable	-\$91.70
07/13/2023	Bill Payment (Check)	8151	Bio-Med Testing	--	Chemult Rural Fire Protection	Accounts Payable	-\$87.00
07/13/2023	Bill Payment (Check)	8152	My-Comm	--	Chemult Rural Fire Protection	Accounts Payable	-\$101.25
07/13/2023	Bill Payment (Check)	8153	Klamath County Clerk	--	Chemult Rural Fire Protection	Accounts Payable	-\$82.08
07/13/2023	Bill Payment (Check)	8154	Special Districts Insurance Service	--	Chemult Rural Fire Protection	Accounts Payable	-\$61.49
07/13/2023	Bill Payment (Check)	8155	SAIF Corporation	--	Chemult Rural Fire Protection	Accounts Payable	-\$1,048.90
07/14/2023	Expense	Debit	Midstate	Station #2 -	Chemult Rural Fire Protection	Utilities - Station #2 Beaverma	-\$37.00

CHEMULT RURAL FIRE PROTECTION DISTRICT

Transaction List By Date
July 2023

TRANSACTION DATE	TRANSACTION TYPE	TRANSACTION NUMBER	NAME	MEMO	ACCOUNT NAME	ACCOUNT NAME	AMOUNT
07/14/2023	Expense	Debit	Midstate	Station #3	Chemult Rural Fire Protection	Utilities - Station #3 Two Rive	-\$63.00
07/14/2023	Expense	Debit	Midstate	Station #1	Chemult Rural Fire Protection	Utilities - Station #1 Chemult	-\$123.00
07/16/2023	Invoice	2022-7-16	[REDACTED]	--	Accounts Receivable	Ambulance Income	\$2,500.00
07/16/2023	Invoice	2022-7-17B	[REDACTED]	--	Accounts Receivable	--	\$5,600.00
07/18/2023	Expense	Debit	Verizon Wireless	--	Chemult Rural Fire Protection	Utilities - Phone-Internet	-\$40.81
07/18/2023	Expense	Debit	WECCO	--	Chemult Rural Fire Protection	Fire Department Fuel	-\$598.21
07/20/2023	Expense	Debit	Cascade Natural Gas	--	Chemult Rural Fire Protection	Utilities - Station #1 Chemult	-\$46.81
07/24/2023	Expense	Debit	Republic Services	--	Chemult Rural Fire Protection	Utilities	-\$39.55
07/25/2023	Invoice	2023-112	[REDACTED]	--	Accounts Receivable	Ambulance Income	\$500.00
07/31/2023	Deposit	INTEREST	--	Interest Earned	Chemult Rural Fire Protection	Interest Income	\$27.54



Statement of Account

PAGE 1 OF 2

Statement End Date July 31, 2023
Statement Begin Date July 1, 2023
Account Number 2927006920

To report a lost or stolen card, call 800-324-9375. For 24-hour telephone banking, call 877-431-1876.

CHEMULT RFPD
PO BOX 97
CHEMULT, OR 97731-0097

9618

For questions or assistance with your account(s), please call 800-324-9375, stop by your local branch, or send a written request to our Client Care Center at 9929 Evergreen Way, Everett WA 98204.

Business Interest Checking Summary - # 2927006920

Table with 2 columns: Description and Amount. Rows include Annual Percentage Yield Earned for this Statement Period (0.250%), Interest Rate Effective 07/01/2023 (0.250%), Interest Earned/Accrued this Cycle (\$27.54), Number of Days in this Cycle (31), Date Interest Posted (07-31-2023), and Year-to-Date Interest Paid (\$133.73).

Table with 2 columns: Description and Amount. Rows include Beginning Balance (\$121,679.32), Interest Earned This Period (+27.54), Deposits and Credits (+35,929.26), Checks Paid (-4,436.44), ATM, Electronic and Debit Card Withdrawals (-15,409.99), Other Transactions (-0.00), and Ending Balance (\$137,789.69).

Table with 3 columns: Description, Total for This Period, and Total Year-to-Date. Rows include Total Overdraft Fees (\$0.00) and Total Returned Item Fees (\$0.00).

START SAVING BIG!



Scan to calculate your savings potential on our 3 month CD special with a 5.00% Annual Percentage Yield. (Subject to change)



Interest Earned This Period

Table with 3 columns: Date, Description, and Amount. Rows include 07-31 Credit Interest (27.54) and Total Interest Earned This Period (27.54).

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.



Statement of Account

Statement End Date July 31, 2023
 Statement Begin Date July 1, 2023
 Account Number 2927006920

For 24-hour telephone banking
 1-877-431-1876

Deposits and Credits

Date	Description	Amount
07-10	External Deposit KLAMATH COUNTY ACH - ACH 1040	2,304.26
07-12	Deposit	33,625.00
Total Deposits and Credits		35,929.26



Checks Paid

Number	Date	Amount	Number	Date	Amount
8138	Jul 24	235.00	8149*	Jul 24	547.56
8139	Jul 24	61.49	8150	Jul 17	91.70
8140	Jul 21	13.86	8152*	Jul 27	101.25
8141	Jul 28	346.38	8153	Jul 25	82.08
8145*	Jul 24	274.73	8154	Jul 24	61.49
8146	Jul 11	1,572.00	8155	Jul 21	1,048.90
Total Checks Paid				\$4,436.44	

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

ATM, Electronic and Debit Card Withdrawals

Date	Description	Amount
07-03	External Withdrawal CARDMEMBER SERV - WEB PYMT	2,404.31
07-03	External Withdrawal IRS - USATAXPYMT 270358471482582	4,858.20
07-05	External Withdrawal Worldpay - MTHCHGS MERCH BANKCARD 542929806336749 CHEMULT RURAL FIRE PROTEC 5429	134.85
07-05	External Withdrawal HUNTERCOMMUNICAT 541-414-1400 - WEBPAYMENT	187.90
07-05	External Withdrawal WOODBURY ENERGY - PAYMENT	304.64
07-05	External Withdrawal PAYROLL - PAYROLL 17736068	1,081.09
07-05	External Withdrawal PAYROLL - PAYROLL 17736068	2,389.70
07-05	External Withdrawal PAYROLL - PAYROLL 17736068	2,815.25
07-11	External Withdrawal VERIZON WIRELESS - PAYMENTS 44223134700001	285.67
07-14	External Withdrawal MIDSTATE ELECTRI - ELEC PYMT	37.00
07-14	External Withdrawal MIDSTATE ELECTRI - ELEC PYMT	63.00
07-14	External Withdrawal MIDSTATE ELECTRI - ELEC PYMT	123.00
07-18	External Withdrawal VERIZON WIRELESS - PAYMENTS 87197287100001	40.81
07-18	External Withdrawal WOODBURY ENERGY - PAYMENT	598.21
07-24	External Withdrawal REPUBLICSERVICES BILL PAYMENT - RSIBILLPAY	39.55
07-24	External Withdrawal Cascade Natural - PAYMENTS	46.81
Total ATM, Electronic and Debit Card Withdrawals		15,409.99

CHEMULT RURAL FIRE PROTECTION DISTRICT

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

July 2023 - June 2024

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
Income			
Ambulance Income	22,900.00	80,000.00	28.63 %
Ambulance Income - Prior Year			
Total Ambulance Income	22,900.00	80,000.00	28.63 %
Billable Expense Income			
Capital Credits		200.00	
Donation		40,000.00	
Fire Income			
Fire Response		3,000.00	
Fire/Med Income		1,900.00	
Grant Income			
10/20 CRF Grant			
2021 VFA Grant			
2023 Chipper Co Wildfire Grant			
2023 Wildfire Season Staffing	33,625.00		
OSFM 6/8/2021			
Total Grant Income	33,625.00		
Markup			
Misc Income		3,000.00	
Net Investment Distribution			
Refunds			
Sale of Equipment		5,000.00	
Services			
Tax Income	2,304.26	172,000.00	1.34 %
Training and other Income			
Turnover 2419 (deleted)			
Turnover 2420 (deleted)			
Turnover Income (deleted)			
Unapplied Cash Payment Income			
Uncategorized Income			
Total Income	\$58,829.26	\$305,100.00	19.28 %
Expenses			
Advertising and Promotion			
Bank Service Charges			
Capital Outlay	175.00		
Contract Services		9,000.00	
Debt Services	5,000.00	5,000.00	100.00 %
Draw			
Dues and Subscriptions			
Equipment Maintenance	1,320.43	18,750.00	7.04 %
Ambulance	210.00		
Ambulance Meals			
Ambulance Personnel Mileage			

CHEMULT RURAL FIRE PROTECTION DISTRICT

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

July 2023 - June 2024

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
Ambulance Supplies			
Ambulance Uniforms			
Total Ambulance	210.00		
Fire Department	180.00		
Fire Dept Meals			
Home Address Signs			
Total Fire Department	180.00		
Fire Dept Unknown			
Mileage			
Total Fire Dept Unknown			
Radios			
Station #1 Supplies			
Tires			
Tools			
Unit #1500			
Unit #1501			
Unit #1512			
Unit #1521			
Unit #1522			
Unit #1523			
Unit #1541			
Unit #1542			
Unit #1543			
Unit #1551			
Unit #1552			
Unit #1553			
Unit #1554			
Unit #1562			
Unit #1563			
Unit #1564			
Unit #1565			
Unit #1571	140.00		
Unit #1572			
Unit #1573	140.00		
Unit #1574	140.00		
Unit #1591			
Unit #1592			
Unit #1594			
Total Equipment Maintenance	2,130.43	18,750.00	11.36 %
Fire Supplies		2,500.00	
OVFA GRant			
Total Fire Supplies		2,500.00	

CHEMULT RURAL FIRE PROTECTION DISTRICT

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

July 2023 - June 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Fuel Expenses			
Ambulance Fuel		8,000.00	
Fire Department Fuel	902.85	12,000.00	7.52 %
Total Fuel Expenses	902.85	20,000.00	4.51 %
Grant Expenses			
10/20 CRF Grant			
6/21 OSFM Expense			
ODF/OFA Grant Expense			
Total Grant Expenses			
Insurance Expense	1,048.90	18,000.00	5.83 %
Interest Expense			
Laboratory Fees (deleted)			
Legal Audit (deleted)			
Meals and Entertainment (deleted)			
Medical Supplies	881.18	12,000.00	7.34 %
Membership and Dues		2,000.00	
Misc			
Mutual Aid			
Office Supplies	216.85	1,000.00	21.69 %
Operating Contingency		10,000.00	
Payroll Expenses	1,289.96		
Taxes	1,814.01	20,250.00	8.96 %
Wages	23,168.38	170,000.00	13.63 %
Total Payroll Expenses	26,272.35	190,250.00	13.81 %
Reconciliation Discrepancies			
Recruitment & Retention	122.98	2,500.00	4.92 %
Repairs and Maintenance			
SDIS Grant			
Station Expense - Chemult			
Station Expense - Two Rivers No			
Total Repairs and Maintenance			
Replace Equipment			
Station Expenses		2,000.00	
Station #1			
Station #3			
Total Station Expenses		2,000.00	
Tax Expense			
Telephone Expense			
Training Board		1,000.00	
Training EMS	300.00	2,000.00	15.00 %
Training Fire		2,000.00	
Unapplied Cash Bill Payment Expense			

CHEMULT RURAL FIRE PROTECTION DISTRICT

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

July 2023 - June 2024

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
Uncategorized Expense			
UNit #1522 (deleted)			
Unit #1551 (deleted)			
Upgrade Station			
Utilities	79.10	15,500.00	0.51 %
Utilities - Phone-Internet	704.07		
Utilities - Station #1 Chemult	600.04		
Utilities - Station #2 Beaverma	74.00		
Utilities - Station #3 Two Rive	119.00		
Total Utilities	1,576.21	15,500.00	10.17 %
Vaccines and Medicines (deleted)			
Write Off Expense - Fire			
Write Offs - Ambulance			
Total Expenses	\$38,626.75	\$313,500.00	12.32 %
NET OPERATING INCOME	\$20,202.51	\$ -8,400.00	-240.51 %
Other Income			
Insurance Proceeds Received (deleted)			
Interest Income	27.54	100.00	27.54 %
Proceeds from Sale of Assets (deleted)			
Total Other Income	\$27.54	\$100.00	27.54 %
Other Expenses			
Ask My Accountant (deleted)			
Reconciliation Discrepancies-1			
Total Other Expenses	\$0.00	\$0.00	0.00%
NET OTHER INCOME	\$27.54	\$100.00	27.54 %
NET INCOME	\$20,230.05	\$ -8,300.00	-243.74 %

CHEMULT RURAL FIRE PROTECTION DISTRICT

Payroll summary report

From Jul 01, 2023 to Jul 31, 2023 for all employees from all locations

Pay date	Name	Hours	Gross pay	Pretax deductions	Other pay	Employee taxes	Aftertax deductions	Net pay	Employer taxes	Company contributions	Total payroll cost
Total		368.66h	\$10,300.00			-\$2,739.23	-\$1,000.00	\$6,560.77	\$793.83		\$11,093.83
07/05/2023 Check: 8145	[REDACTED]	20h	\$300.00			-\$25.27	\$0.00	\$274.73	\$24.97		\$324.97
07/05/2023 Direct deposit	[REDACTED]	173.33h	\$2,000.00			-\$918.91		\$1,081.09	\$154.91		\$2,154.91
07/05/2023 Direct deposit	[REDACTED]	173.33h	\$3,000.00			-\$610.30		\$2,389.70	\$231.42		\$3,231.42
07/05/2023 Direct deposit	[REDACTED]	2h	\$5,000.00			-\$1,184.75	-\$1,000.00	\$2,815.25	\$382.53		\$5,382.53

Wildland Fire Grant 2023

Grant		\$33,625.00
June Payroll / Paid July		
	\$	2,500.00
	\$	300.00
	\$	1,500.00
Taxes	\$	356.90
July Payroll / Paid August		
	\$	1,492.19
	\$	1,663.20
	\$	1,782.00
	\$	1,108.80
Taxes		532.06
Total Reminaing	\$	22,389.80



Statement End Date July 31, 2023
 Statement Begin Date July 1, 2023
 Account Number 2737257085

To report a lost or stolen card,
 call 800-324-9375.
 For 24-hour telephone banking,
 call 877-431-1876.

8374

CHEMULT RFPD
 PO BOX 97
 CHEMULT, OR 97731-0097

*For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.*

Simple Business Checking Summary - # 2737257085

Interest Earned/Accrued this Cycle	\$0.00
<hr/>	
Beginning Balance	\$2,303.64
Interest Earned This Period	+0.00
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
Ending Balance	\$2,303.64

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

START SAVING BIG!



Scan to calculate your savings potential on our 3 month CD special with a 5.00% Annual Percentage Yield. (Subject to change)



Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.