

**CHEMULT RURAL FIRE PROTECTION DISTRICT
P.O. Box 97
Chemult, OR 97731**

Meeting of the Board of Directors

In Person and Zoom

December 14, 2023

CALL TO ORDER: Board President Bob Holland called the meeting to order at 6:00 pm

PRESENT: Directors Bob Holland, Mike Findley, Debra Shield, Marjorie Findley **ABSENT:** Director Matt Hatfield, Admin Asst. Tanna King

ATTENDING PUBLIC: Sean McClendon, Julie and Mike Morgan, Crescent RFPD Chief James Wilson, Austin Friedner, Amanda Wilson, Carrie Wilson, On-Line Robin Echardt, Nany Mort

APPROVAL OF THE NOVEMBER 9, 2023 REGULAR BOARD MEETING MINUTES: The Board reviewed the minutes of the November, 9, 2023 Board Meeting. Correction was made to show that the appointment of Don Harrington to Fire Chief was made in a regular session board meeting, not in executive session. Director Debra Shield mad a motion to approve the minutes with above mentioned correction. Director Mike Findley seconded the motion. Motion passed unanimously.

FINANCIAL REVIEW AND BILL APPROVAL: The Board reviewed the financial statements and district bills. Director Debra Shield made a motion to approve the financial statements and to pay the district bills. Director Marjorie Findley seconded the motion. Motion passes unanimously.

CORRESPONDENCE: None

CHIEF'S REPORT: Minor service has been completed on unit #1553. Seven people are currently attending training. EMT we were considering, has declined as he could not sell his house in Grants Pass. Unit #1521 Fire Truck and the bed for Unit #1078 will be listed next week on Government auctions. Dumpster will be delivered next week. Lucas machine has been sold to Crescent RFPD for the amount of \$24,932.76.

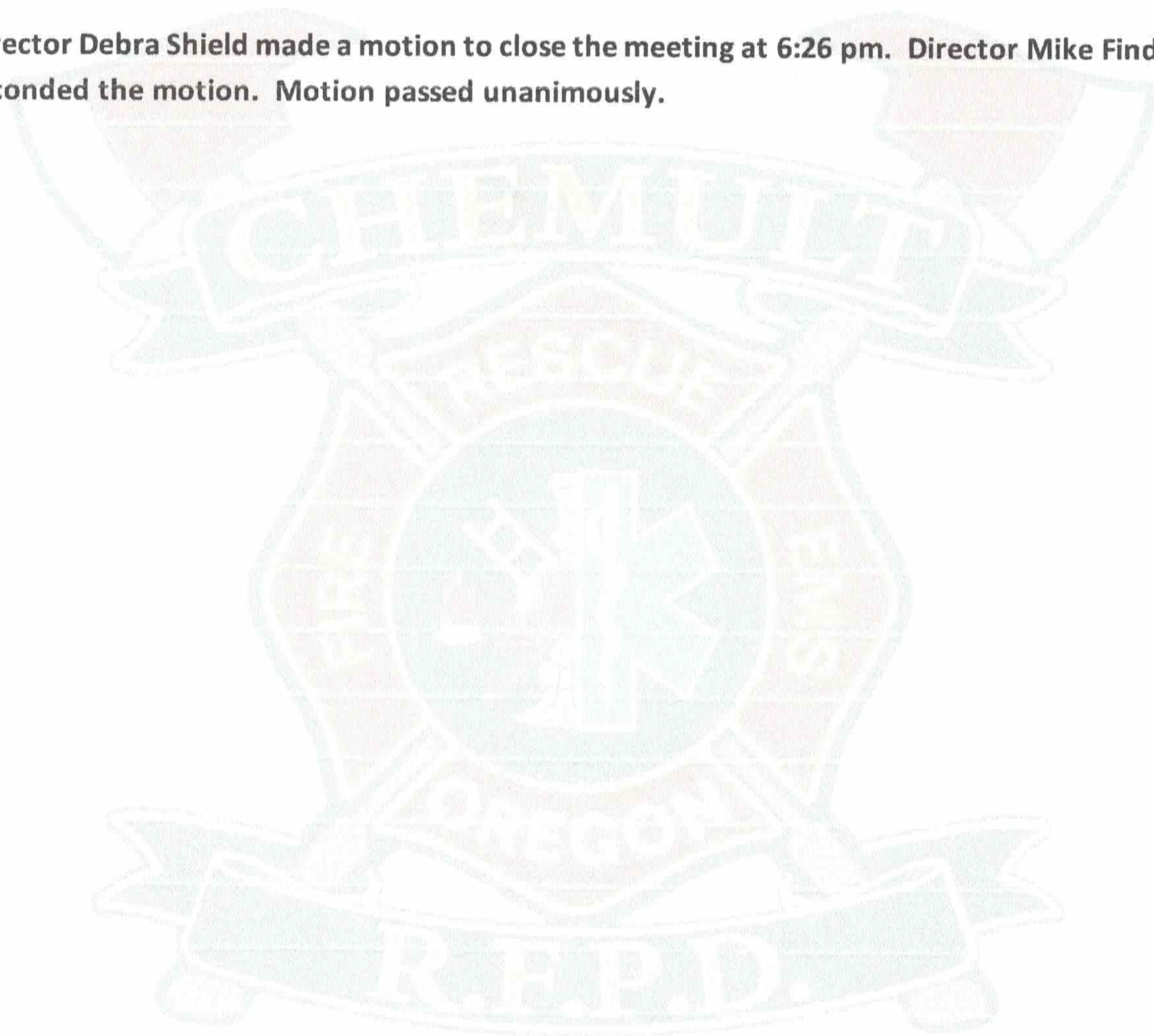
UNFINISHED BUSINESS: Chief Wilson from Crescent RFPD spoke to let us know that the grant for the Community Medic was successful. OFVA grant is complete and should be receiving the funds shortly.

NEW BUSINESS: Resolution 23-04 was presented for the sale of equipment to Crescent RFPD in the amount of \$24, 932.76. Director Debra Shield made a motion to accept resolution 23-

CHEMULT RURAL FIRE PROTECTION DISTRICT
P.O. Box 97
Chemult, OR 97731

04. Director Marjorie Findley seconded the motion. Motion passed unanimously. Kunert Electrical has been in contact with the Department regarding electrical vehicle charging stations. Resolution 23-05 was presented to partner with Kunert Electric to pursue the possibility of housing an EV charging station. Director Debra Shield made a motion to accept resolution 23-05. Director Marjorie Findley seconded the motion. Motion passes unanimously.

Director Debra Shield made a motion to close the meeting at 6:26 pm. Director Mike Findley seconded the motion. Motion passed unanimously.



CHEMULT RURAL FIRE PROTECTION DISTRICT

P.O. Box 97

Chemult, OR 97731

NOTICE OF BOARD MEETING

This meeting will be held entirely on Zoom this month due to weather.

Zoom Access Information

Topic: Board of Directors Meeting

Meeting ID: 857 4602 1847

Thursday, January 11, 2024

Call to Order 6:00 pm

Present ALL Directors - Don, Tanna

Welcome to Visitors - Public Comment - None

Approval of the December 14, 2023 Regular Board Meeting Matt 1st / Debbie 2nd

Bill Approval and Financial Review - Marjorie 1st / Debbie 2nd
Unit #1553 can go back to Walker Range -

Correspondence - None - SDAO meeting 8th of Feb. No Directors want to attend.

Chief's Report

Unfinished Business - No unfinished business

New Business

Increase Run Pay = Other dept's are doing \$45-
Don will work on this and present this to Board -

Part Time Employee - job description - seaw - \$600-

Adjournment - motion - Matt 1st / Debbie 2nd
Passed unanimously.

Next Board Meeting February 8, 2024 at 6:00 pm at the Fire Station and online

*Public comment will be accepted at the beginning of this meeting

motion to establish resident volunteer
pay \$600 a month -

matth | Debbie

CHIEF'S REPORT

Date: 11 Jan 2024

Calls for Service: 22

Fires: 0

MVA: 14

Medical: 7

Transports: 0

Hazmat 1

⑨ - Chemult area only ..

Volunteer Roster: Carie Wilson, Amanda Wilson, James Harrington, Sean Melendon, Mike Findley Mike Baggley Melissa Baggley

Monthly Training: Hazmat/ Vehicle positioning on Rural Roads..

Safety Committee Meeting: 7 Jan 2024 winter safety tips/Winter driving -

Significant Maintenance Issues: Snow Plow won't start. -

Two Rivers ~~st~~ station #3 not plowed out.

HV 2024 - working with Crescent - possibility of 4-5
*Staff personnel -



Statement End Date December 31, 2023

Statement Begin Date December 1, 2023

Account Number

To report a lost or stolen card, call 800-324-9375.

For 24-hour telephone banking, call 877-431-1876.

8399

CHEMULT RFPD
PO BOX 97
CHEMULT, OR 97731-0097

For questions or assistance with your account(s), please call 800-324-9375, stop by your local branch, or send a written request to our Client Care Center at 9929 Evergreen Way, Everett WA 98204.

Simple Business Checking Summary -

Table with 2 columns: Description and Amount. Rows include Interest Earned/Accrued this Cycle (\$0.00), Beginning Balance (\$2,303.64), Interest Earned This Period (+0.00), Deposits and Credits (+0.00), Checks Paid (-0.00), ATM, Electronic and Debit Card Withdrawals (-0.00), Other Transactions (-0.00), and Ending Balance (\$2,303.64).

Summary table with 3 columns: Description, Total for This Period, and Total Year-to-Date. Rows include Total Overdraft Fees (\$0.00) and Total Returned Item Fees (\$0.00).

Get cash back from your holiday shopping



Receive 2% cash back on qualified gas, grocery, and pharmacy purchases as an automatic statement credit.

Plus, earn 1% cash back on all qualified purchases with your WaFd Bank Credit Card.

Apply today. Subject to credit approval



Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

WF-01 (8/19)

Statement End Date December 31, 2023

Statement Begin Date December 1, 2023

Account Number

 To report a lost or stolen card,
call 800-324-9375.

 For 24-hour telephone banking,
call 877-431-1876.

 CHEMULT RFPD
PO BOX 97
CHEMULT, OR 97731-0097

9562

For questions or assistance with your account(s),
please call 800-324-9375, stop by your local branch,
or send a written request to our Client Care Center
at 9929 Evergreen Way, Everett WA 98204.

Business Interest Checking Summary

Annual Percentage Yield Earned for this Statement Period	0.250%
Interest Rate Effective 12/01/2023	0.250%
Interest Earned/Accrued this Cycle	\$45.98
Number of Days in this Cycle	31
Date Interest Posted	12-31-2023
Year-to-Date Interest Paid	\$275.47
<hr/>	
Beginning Balance	\$209,603.54
Interest Earned This Period	+45.98
Deposits and Credits	+16,244.57
Checks Paid	-9,309.68
ATM, Electronic and Debit Card Withdrawals	-5,975.51
Other Transactions	-30.00
Ending Balance	\$210,578.90

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
12-31	Credit Interest	45.98
Total Interest Earned This Period		45.98

Get cash back from your holiday shopping



Receive **2% cash back** on qualified gas, grocery, and pharmacy purchases as an automatic statement credit.

Plus, earn **1% cash back** on all qualified purchases with your WaFd Bank Credit Card.

Apply today.
Subject to credit approval.



Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.



Statement of Account

Statement End Date December 31, 2023
 Statement Begin Date December 1, 2023
 Account Number

For 24-hour telephone banking
 1-877-431-1876

Deposits and Credits

Date	Description	Amount
12-01	External Deposit KLAMATH COUNTY ACH - ACH 1040	15,355.84
12-04	External Withdrawal Worldpay - MTHCHGS MERCH BANKCARD 542929806336749 CHEMULT RURAL FIRE PROTECTION	293.85
12-11	External Deposit KLAMATH COUNTY ACH - ACH 1040	594.88
Total Deposits and Credits		16,244.57



Checks Paid

Number	Date	Amount	Number	Date	Amount
8238	Dec 8	2,005.77	8248	Dec 20	45.85
8239	Dec 11	123.62	8249	Dec 29	529.00
8240	Dec 11	206.04	8252*	Dec 8	151.27
8242*	Dec 8	291.24	8254*	Dec 21	204.25
8243	Dec 8	893.41	8255	Dec 20	45.85
8244	Dec 8	855.45	8257*	Dec 26	47.30
8245	Dec 12	1,223.66	8259*	Dec 27	1,048.90
8246	Dec 12	1,083.61	8260	Dec 29	334.18
8247	Dec 22	220.28			
Total Checks Paid			\$9,309.68		

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

ATM, Electronic and Debit Card Withdrawals

Date	Description	Amount
12-04	External Withdrawal CARDMEMBER SERV - WEB PYMT	189.99
12-04	External Withdrawal WOODBURY ENERGY - PAYMENT	217.32
12-04	External Withdrawal Worldpay - MTHCHGS MERCH BANKCARD 542929806336749 CHEMULT RURAL FIRE PROTECTION	293.85
12-05	External Withdrawal HUNTERCOMMUNICAT 541-414-1400 - WEBPAYMENT	189.12
12-05	External Withdrawal PAYROLL - PAYROLL 17736068	1,372.71
12-12	External Withdrawal VERIZON WIRELESS - PAYMENTS 44223134700001	285.67
12-15	External Withdrawal MIDSTATE ELECTRI - ELEC PYMT	47.00
12-15	External Withdrawal MIDSTATE ELECTRI - ELEC PYMT	59.00
12-15	External Withdrawal MIDSTATE ELECTRI - ELEC PYMT	163.00
12-15	External Withdrawal IRS - USATAXPYMT 227374966204038	1,593.02
12-18	External Withdrawal WOODBURY ENERGY - PAYMENT	348.38
12-19	External Withdrawal VERIZON WIRELESS - PAYMENTS 87197287100001	40.81
12-22	External Withdrawal REPUBLICSERVICES BILL PAYMENT - RSIBILLPAY	39.55
12-22	External Withdrawal Cascade Natural - PAYMENTS	453.70



Statement of Account

PAGE 3 OF 3

Statement End Date December 31, 2023

Statement Begin Date December 1, 2023

Account Number

For 24-hour telephone banking
1-877-431-1876

Date	Description	Amount
12-26	External Withdrawal ED STAUB & SONS - PAYMENT	418.39
12-28	External Withdrawal THE HARTFORD NWTBS CL SCIC ACH C - NWTBCLSCIC 15013603	264.00
Total ATM, Electronic and Debit Card Withdrawals		5,975.51

Other Transactions

Date	Description	Amount
12-04	Stop Payment Fee	30.00
Total Other Transactions		30.00



12/31/23 10:04 AM

CHEMULT RURAL FIRE PROTECTION DISTRICT

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

July 2023 - June 2024

DECEMBER 31, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Ambulance Income	36,046.35	80,000.00	-43,953.65	45.06 %
Capital Credits	228.59	200.00	28.59	114.30 %
Donation	2,000.00	40,000.00	-38,000.00	5.00 %
Fire Response		3,000.00	-3,000.00	
Fire/Med Income	1,455.50	1,900.00	-444.50	76.61 %
Grant Income				
2021 VFA Grant	10,000.00		10,000.00	
2023 Wildfire Season Staffing	33,625.00		33,625.00	
Total Grant Income	43,625.00		43,625.00	
Misc Income	9,028.22	3,000.00	6,028.22	300.94 %
Sale of Equipment	24,932.76	5,000.00	19,932.76	498.66 %
Tax Income	155,260.30	172,000.00	-16,739.70	90.27 %
Total Income	\$272,576.72	\$305,100.00	\$ -32,523.28	89.34 %
GROSS PROFIT	\$272,576.72	\$305,100.00	\$ -32,523.28	89.34 %
Expenses				
Capital Outlay	2,590.00		2,590.00	
Contract Services	632.50	9,000.00	-8,367.50	7.03 %
Debt Services	5,000.00	5,000.00	0.00	100.00 %
Equipment Maintenance	5,089.74	18,750.00	-13,660.26	27.15 %
Ambulance				
Ambulance	210.00		210.00	
Ambulance Supplies	35.56		35.56	
Total Ambulance	245.56		245.56	
Fire Department				
Fire Department	775.00		775.00	
Home Address Signs	64.00		64.00	
Total Fire Department	839.00		839.00	
Fire Dept Unknown				
Mileage	138.86		138.86	
Total Fire Dept Unknown	138.86		138.86	
Unit #1522	39.98		39.98	
Unit #1551	11,820.17		11,820.17	\$1,1820.17
Unit #1562	0.00		0.00	
Unit #1571	140.00		140.00	
Unit #1573	140.00		140.00	
Unit #1574	140.00		140.00	
Unit #1593	19.29		19.29	
Total Equipment Maintenance	\$8,612.60	18,750.00	-137.40	\$9,862.60 99.27 % 45%
Fire Supplies	836.97	2,500.00	-1,663.03	33.48 %
Fuel Expenses				
Ambulance Fuel	806.21	8,000.00	-7,193.79	10.08 %
Fire Department Fuel	3,473.93	12,000.00	-8,526.07	28.95 %
Total Fuel Expenses	4,280.14	20,000.00	-15,719.86	21.40 %


CHEMULT RURAL FIRE PROTECTION DISTRICT

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Insurance Expense	3,410.71	18,000.00	-14,589.29	18.95 %
Medical Supplies	1,158.67	12,000.00	-10,841.33	9.66 %
Membership and Dues	1,465.59	2,000.00	-534.41	73.28 %
Office Supplies	1,523.49	1,000.00	523.49	152.35 %
Operating Contingency		10,000.00	-10,000.00	
Payroll Expenses	1,289.96		1,289.96	
Taxes	5,982.71	20,250.00	-14,267.29	29.54 %
Wages	75,349.95	170,000.00	-94,650.05	44.32 %
Total Payroll Expenses	82,622.62	190,250.00	-107,627.38	43.43 %
Recruitment & Retention	1,906.13	2,500.00	-593.87	76.25 %
Station Expenses	220.28	2,000.00	-1,779.72	11.01 %
Station #1	354.91		354.91	
Total Station Expenses	575.19	2,000.00	-1,424.81	28.76 %
Telephone Expense	571.34		571.34	
Training Board		1,000.00	-1,000.00	
Training EMS	300.00	2,000.00	-1,700.00	15.00 %
Training Fire	120.00	2,000.00	-1,880.00	6.00 %
Utilities	197.75	15,500.00	-15,302.25	1.28 %
Utilities - Phone-Internet	2,240.25		2,240.25	
Utilities - Station #1 Chemult	2,036.08		2,036.08	
Utilities - Station #2 Beaverma	472.92		472.92	
Utilities - Station #3 Two Rive	629.78		629.78	
Total Utilities	5,576.78	15,500.00	-9,923.22	35.98 %
Write Offs - Ambulance	7,484.71		7,484.71	
Total Expenses	\$138,667.44	\$313,500.00	\$ -174,832.56	44.23 %
NET OPERATING INCOME	\$133,909.28	\$ -8,400.00	\$142,309.28	-1,594.16 %
Other Income				
Interest Income	169.28	100.00	69.28	169.28 %
Total Other Income	\$169.28	\$100.00	\$69.28	169.28 %
NET OTHER INCOME	\$169.28	\$100.00	\$69.28	169.28 %
NET INCOME	\$134,078.56	\$ -8,300.00	\$142,378.56	-1,615.40 %

We are half way through the Budget Year - most coluns reflect the 50% of less.

 The number that you see next to Unit #1551 and Equipment Maintenance reflect the \$10K received and allocated to that unit.

Budget looks great...

CHEMULT RURAL FIRE PROTECTION DISTRICT

Check Detail

December 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
Check						
12/03/2023	Check	8247	Lapine Ace Hardware		R	-220.28 220.28
12/03/2023	Check	8248	Marjorie Findley		R	-45.85 45.85
12/03/2023	Check	8249	Special Districts Association of Oregon		R	-529.00 529.00
12/06/2023	Check	8253	Klamath County Solid Waste	Garbage Disposal		-10.00 10.00
12/06/2023	Check	8254	Lapine Auto Supply		R	-204.25 39.98 19.29 144.98
12/06/2023	Check	8255	Government Ethics Co.			-567.41 567.41
12/06/2023	Check	8256	Image Trend		R	-334.18 334.18
12/06/2023	Check	8257	SAIF Corporation	SAIF	R	-1,048.90 1,048.90
12/06/2023	Check	8258	Bio-Med Testing	Criminal Background Check		-232.00 232.00
12/06/2023	Check	8259	Special Districts Insurance Service		R	-47.30 47.30
12/06/2023	Check	8260	National Fire Fighters Corp			-35.00 35.00
12/06/2023	Check	8261	Marjorie Findley		R	-45.85 45.85
12/31/2023	Check	SVCCHRG		Service Charge	R	-30.00 30.00
Deposit						
12/01/2023	Deposit		Klamath County		R	15,355.84 15,355.84
12/11/2023	Deposit		Klamath County		R	594.88 594.88
12/31/2023	Deposit	INTEREST		Interest Earned	R	45.98 45.98
Expense						
12/01/2023	Expense		WECO		R	-217.32 217.32
12/04/2023	Expense	Debit	Cardmember Service		R	-189.99

CHEMULT RURAL FIRE PROTECTION DISTRICT

Check Detail

December 2023

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
					189.99
12/05/2023	Expense	Debit Hunter Communications		R	-189.12
					189.12
12/10/2023	Expense	Debit Verizon Wireless		R	-285.67
					285.67
12/15/2023	Expense	Debit Midstate		R	-47.00
					47.00
12/15/2023	Expense	Debit Midstate		R	-59.00
					59.00
12/15/2023	Expense	Debit Midstate		R	-163.00
					163.00
12/18/2023	Expense	Debit WECO		R	-348.38
					280.82
					67.56
12/19/2023	Expense	Debit Verizon Wireless		R	-40.81
					40.81
12/22/2023	Expense	Debit Republic Services		R	-39.55
					39.55
12/22/2023	Expense	Debit Cascade Natural Gas		R	-453.70
					453.70
12/27/2023	Expense	Debit Ed Staub and Sons		R	-418.39
			Propane 2 Rivers Station		275.78
			Propane Beavermarsh		142.61
12/28/2023	Expense	DEbit The Hartford		R	-264.00
					264.00